## Access controls worksheet

|  | **Note(s)** | **Issue(s)** | **Recommendation(s)** |
| --- | --- | --- | --- |
| **Authorization /authentication** | This threat occurred on 10/03/2023 at 8:30am. The IP 152.207.255.255 caused this incident from the computer Up2-NoGud | Robert Taylor Jr. has admin access. Their account should not be active, as they are a contractor that finished in 2019. | One procedure to implement would be to remove user accounts when employees leave the company. Another would be to use the principle of least privilege, assigning private data access only to employees that need it (such as administrators). |